

THE 52nd ANNUAL SOUTHERN FEDERAL TAX INSTITUTE

October 23 - 27, 2017
Grand Hyatt Atlanta In Buckhead
Atlanta, Georgia

REGISTRATION FORM

Name _____ Name on Badge _____
Profession: Attorney CPA Atty/CPA CFP CLU ChFC Other _____
Firm _____
Mailing Address _____

City/State/Zip Code _____
Phone () _____ Fax () _____
Email _____
How did you learn about SFTI: Word of Mouth Brochure Mailing Email Other (Please List) _____

Registration fees include: sessions, distributed materials, continental breakfasts, breaks, Monday & Thursday Cocktail Party, & Wednesday exhibitors' cocktail hour. Food and beverage is provided for onsite consumption only.

Paperless Options: Every registrant will receive a thumb-drive containing all of the materials for this year's program along with all prior program materials dating back to 1998. In addition, every registrant will receive an e-mail in advance of the program with a link and password that will provide access to this year's materials via the internet. You will be able to download and print the materials for any programs that you desire to have at the conference. In addition, you will be able to access and download the materials at the conference via the SFTI website. There will be power strips at each table so that registrants can use their computers for the duration of the conference. Printers will not be available at the conference, so it will be necessary to print any materials that you desire to have prior to arriving at the conference.

Registration Fees

		Early (received by 8/21/17)	Standard (received by 10/2/17)	Late (received after 10/2/17)
◇ TWO-DAY – ESTATE PLANNING TOPICS	10/26 - 10/27 (Thurs & Fri)	\$695	\$745	\$825
◇ THREE-DAY – GENERAL SESSIONS & ETHICS	10/23 - 10/25 (Mon, Tues, Wed)	\$795	\$845	\$925
◇ THREE-DAY – ETHICS & ESTATE PLANNING	10/25 - 10/27 (Wed, Thurs, Fri)	\$795	\$845	\$925
◇ FIVE-DAY – ALL SESSIONS	10/23 - 10/27 (Mon - Fri)	\$995	\$1,045	\$1,125

PAPERLESS DISCOUNTS:

\$50 Discount - No Hardcopy Materials ◇ \$25 Discount – Volume 1 Only (Mon-Wed) ◇ \$25 Discount – Volume 2 Only (Thurs-Fri)

OTHER DISCOUNTS:

- 50% Discount for first time attendees
- 50% Discount for IRS/Treasury Employees
- 15% Discount for firms or companies registering 6 or more people - registrations must be mailed together in the same envelope (please use printable registration form).
- 30% Discount for firms or companies registering 11 or more people - registrations must be mailed together in the same envelope (please use printable registration form).

Do you plan to attend the cocktail party Monday evening? Yes No
Do you plan to attend the cocktail party Thursday evening? Yes No
Are you staying at the Grand Hyatt? Yes No
If no, where? Other hotel _____ Friend/Relative Home
Is this your first time attending SFTI? Yes No

METHOD OF PAYMENT (Checks or VISA, MasterCard and American Express)

Enclosed is a check for \$ _____ Check# _____ (Make checks payable to: SFTI)
Please charge my (check one): Visa MasterCard American Express
Account # _____ Expiration Date _____
Name of Cardholder _____
Signature _____

Refund Policy: Registrants who are unable to attend the Institute will receive a full refund (less a \$75 administrative fee) if a written cancellation notice is received on or before October 9, 2017. The Institute will gladly accept substitutions for cancellations received after that date, but refunds will not be issued. Refunds will be made after the Institute. Tax ID#: 58-6047220.

If you are registering additional persons from your firm, please submit a registration form for each registration. This form may be photocopied.

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HOTEL RESERVATIONS FORM

Mail or fax this form directly to: Reservations Department, Grand Hyatt Atlanta in Buckhead, 3300 Peachtree Road NE, Atlanta, Georgia 30305 or call (888) 421-1442; FAX (404) 364-3887. **Reservations must be received by September 29, 2017 and prior to the block filling for discounted rate.**

Name _____ Phone () _____
Address _____ City/State/Zip Code _____
Firm Name _____ Phone () _____
Address _____ City/State/Zip Code _____
Arrival Date _____ Time _____ Departure Date _____ Time _____

CHECK IN TIME 3:00 PM. Access to accommodations prior to 3:00 PM are subject to availability.

CHECK OUT TIME 12:00 NOON

Guaranteed Reservations: Reservations must be accompanied by deposit or credit card guarantee.

Please hold my reservation for (check one):

Guaranteed by 1st night's deposit plus 16% tax (\$ _____ enclosed)

Credit Card guarantee Type _____

Credit Card No. _____ Exp. _____

Signature of Cardholder _____

FOR GUARANTEED RESERVATIONS: I understand that I am liable for one night's room and tax which will be deducted from my deposit, or billed through my credit card, in the event that I do not arrive or cancel by 3 PM, 48 hours prior to my arrival. An early departure fee of 1 night room + tax will be charged if you checkout prior to your scheduled departure date. Departure date can be changed up to your check-in date without penalty.

Signature _____ Gold Passport No _____

Requests for specific accommodations will be first come, first serve at check-in. Tax rate on room is 16%, subject to change + \$5 per night GA Hotel/Motel fee. If unable to present a credit card at check-in, cash deposit is requested.

Guest Room Information: No. of Rooms: _____

Single (1 person) @ \$249 _____ Double (2 persons) @ \$249 (including unlimited internet access)

Bed Type: King 2 Doubles Smoking

Additional persons: \$25.

Children under 18 free when sharing room with parents.

If room is not available at rate requested, reservations will be made at next available rate.

Share with _____

In accordance with the Americans with Disabilities Act, please notify Grand Hyatt Atlanta if you have any special needs.

SFTI expects to receive commissions from the Grand Hyatt Atlanta that are derived from room fees paid by SFTI registrants. SFTI uses these commissions to pay a portion of the expenses it incurs in producing the Institute.